

MINUTES of the MEETING of the NEW CAMPUS PROJECT BOARD held in the Management Meeting Room, Longman on Wednesday 19 November 2014

PRESENT: Louise James, Fiona Larg, Colin McEwen, Donella Steel, Diane Rawlinson, Garry Sutherland, John Wilson

CHAIR: Garry Sutherland

APOLOGIES: Maria Roberts
Julia Kennedy, SFT
Peter Reekie, SFT

ATTENDING: Anna Daley, New Campus Project Director
Niall McArthur, Director of Corporate Services
Peter Baxter, Gardiner & Theobald
College Secretary

1. MINUTES

The minutes of the Meeting of the New Campus Project Board held on 3 September 2014 were **AGREED** as a correct record and were **APPROVED** and signed.

2. REVISED PROJECT BUDGET

The Director of Corporate Services referred to the revised project budget which showed current forecasts, budget and actual costs at September 2014. He acknowledged that the key governance issue for the Project Board was the issue of affordability.

There was discussion on the report including the costs of Group 2 equipment, nursery fit out, authority change notices (ACN's) and Group 3 equipment.

The Director of Corporate Services confirmed that it was proposed that the costs, as outlined in the report, could be funded in a variety of ways, including drawing funds from the Foundation, use of previous capital grants received and through the use of contingency funds. There was also still the potential to draw down ERDF funds

The Project Board gave their support to the funding options outlined in the report and it was **AGREED** that a report be submitted to the next meeting of the Finance and General Purposes Committee on this matter.

3. PROJECT STATUS REPORT

Peter Baxter spoke to the Project Status Report, highlighting a number of key issues as follows.

- Group 2 equipment costs – a further review would be undertaken.
- Nursery – programme and plans had been received from Millers.
- Testing and commissioning – a detailed review of the programme was being undertaken so as to ensure a key schedule of dates was in place.
- Roof flues – technical and aesthetic solutions were required to the issue of roof flues which would be visible above the roof line

- BREEAM – further information was required to allow the BREEAM Assessor to sign off the required credits.

There was detailed discussion on each of the items listed above and also the land disposal at Midmills and Longman with specific reference being made to the telecoms room and the valuation of the LRC.

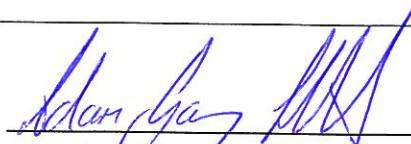
It was **AGREED** that

- a) a further site visit be arranged prior to Christmas
- b) the next monthly update report be circulated week beginning 15th December.

4. DATE OF NEXT MEETING

It was **AGREED** that a further meeting be arranged for January 2015.

Signed by the Chair:



Date:

3rd February 2015