

Meeting	Audit Committee
Date and time	Tuesday 24 th November 2014 at 8.30 a.m.
Location	Boardroom, Main Campus

College Secretary
19 November 2015

AGENDA

Welcome and Apologies

Declarations of Interest

ITEMS FOR DECISION

1. **MINUTES**
Minutes of Meeting of the Audit Committee held on 15 September 2015
2. **AUDIT COMMITTEE ANNUAL REPORT TO BOARD OF MANAGEMENT**
Report by Director of Corporate Services
3. **POLICIES**
 - a) **DATA PROTECTION**
Cover report by Quality Officer
 - b) **FREEDOM OF INFORMATION**
Cover report by Quality Officer

ITEMS FOR DISCUSSION

4. **INTERNAL AUDIT REPORTS**
 - a) **SUM'S AUDIT**
 - b) **BURSARY, CHILDCARE AND HARDSHIP FUNDS**
Covering report by Director of Corporate Services and Audit Reports by Henderson Loggie
5. **RISK REGISTER AND BUSINESS CONTINUITY**
Report by Director of Corporate Services
6. **GALLIFORD TRY FACILITIES MANAGEMENT (GTFM) MONITORING REPORT**
Report by Director of Corporate Services

- 7. ICT SYSTEMS UPDATE**
Report by Director of Corporate Services
 - 8. HEALTH AND SAFETY**
Report by Director of Organisational Development
 - 9. MEETING OF UHI AUDIT CHAIRS**
Verbal report by Chair
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ITEMS FOR NOTING

- 10. OUTSTANDING AUDIT RECOMMENDATIONS**
Report by Director of Corporate Services
- 11. COMPLAINTS - QUARTERLY REPORT**
Report by Quality Manager
- 12. MINUTES OF ACADEMIC COMMITTEES**
 - a) Health and Safety Committee held on 2 October 2015
 - b) New Campus Steering Group - 8 September 2015
- 13. AOCB**
- 14. DATE OF NEXT MEETING**
Tuesday 1 March 2016 at 8.30 a.m.