



Board of Management

NOTE of the MEETING of the CHAIRS COMMITTEE held in the Board Room, 1 Inverness Campus on Thursday 12 September 2018

PRESENT: Sarah Burton, Neil Stewart
APOLOGIES: John Wilson, Hazel Allen, Brian Henderson and Steve Walsh
CHAIR: Sarah Burton
ATTENDING: Principal
Secretary to the Board of Management

As only two members of the Committee were present, the meeting was inquorate.

1. MINUTES

The minutes of the Meeting of the Committee held on 16 May 2019 would be presented to the next meeting in November for approval.

2. OUTSTANDING ACTIONS

It was agreed that the outstanding actions would be considered at the next meeting in November.

3. STANDING ITEM – ISSUES FROM CHAIRS

None.

4. SMT PAPER

The Principal's Report provided a briefing and discussion document which set out 5 key concerns for the coming academic year as follows:-

- Strategic development
- Five year workforce plan 2020-25
- Current staffing profile
- MicroRAM
- Finance Director

5. AOCB

None.

6. DATE OF NEXT MEETING

Thursday 21 November 2019 at 8.30am.

Signed by the Chair: _____

Sarah Burton

Date: _____

20th Nov 19

