

**MINUTES of the MEETING of the CHAIRS COMMITTEE held in the Board Room,
1 Inverness Campus on Thursday 5 March 2020**

PRESENT: Hazel Allen via VCR link, Gavin Ross, John Wilson, Tom Spiers, Innis Montgomery

APOLOGIES:

CHAIR: Sarah Burton

ATTENDING: Principal
Secretary to the Board of Management

1. MINUTES

The minute of the Meeting of the Committee held on 20 November 2019 was **ACCEPTED** as a correct record and was **APPROVED** and signed by the Chair. Subject to one minor change to page 3 'subject to conditions.'

2. OUTSTANDING ACTIONS

The Committee **AGREED** which actions had been completed and could be signed off and those which were still outstanding and would remain on the list.

3. SMT REPORT - Confidential

Principal outlined in his report that Inverness College UHI was facing a significant financial challenge and with savings of £1.3m to be made. Following the Board meeting of the 20 of February it was agreed that a financial recovery plan would be developed.

The principles behind the recovery plan were-

- To create a sustainable and resilient model.
- To respond to the changing demands of the region and market.
- To create efficiency through partnership engagement.
- To maintain our commitment to high quality staff and resource provision
- To further promote the high-quality student provision.

The committee **AGREED** that a Strategic review in terms of International Students needs to be undertaken with monitoring taking place as an going issue with regular updates and a Standard item on agendas in terms of all meetings.

4. UHI GOVERNANCE REVIEW

A report by the Chair confirmed that the consultation document had been circulated to all board members for comments and the responses had now been compiled and submitted to the Governance Working Group.

No further comments it had been **NOTED** where to be added.

5. AOCB

A request for a Sports Development Project Board to be established was **NOTED** and **AGREED**.

6. DATE OF NEXT MEETING

Thursday 28 May 2020 - 8.30 a.m.

Signed by the Chair: *Sarah Burton*

Date: 28.05.20