

**MINUTES of the MEETING of the SEARCH AND NOMINATION COMMITTEE held via Microsoft Teams on Friday 14 March 2025**

**PRESENT:** Victoria Ersamus, Innis Montgomery, Donald MacKenzie, Janette Campbell & Chris O'Neil

**APOLOGIES:** Dee Bird

**CHAIR:** Victoria Erasmus

**ATTENDING:** Governance Officer

There were no declarations of interest, statements of connections or transparency statements noted.

The Governance Officer confirmed that the meeting was quorate.

**1. MINUTES**

**a.) Meeting of the Committee held on 23<sup>rd</sup> August 2024**

The minutes of the Meeting of the Committee held on 23<sup>rd</sup> August 2024 were **ACCEPTED** as a correct record and were **APPROVED**.

**2. NON-EXECUTIVE BOARD MEMBER RECRUITMENT**

The Governance Officer spoke to her report and advised that following Board vacancies opened due to a number of resignations from the Board in recent months:

- 1 x Non-Executive Board Member
- 2 – 5 x Co-Opted Board Members (Audit, FGP & LTR Committees)

The Committee reviewed current Skills Matrix, attendance registers, CV of new Board Members and agreed the following next steps in order to strengthen current Committees' numbers:

- Jane Davidson – to be asked to permanently join the HR Committee and to be offered the Vice-Chair role of the FGP Committee
- Sally Blyth & Wendy Grindle – will be asked by the Chair of Audit and the Governance Officer if still wanting to serve as Audit Committee members
- Trade Union Academic Representative – to be asked to join FGP Committee
- David Stewart – to be asked to join the HR & Audit Committees
- Matt Millward – to be asked to join the FGP Committee
- Arvinder Kainth – to be asked to join the Audit Committee
- Annie Nelson – to be asked to join the HR & LTR Committees
- Rojan Kumar Subramani – to be asked to join the HR Committee
- Dee Bird – to be asked to join the Audit or FGP Committee

It has been decided that the 2-5 Co-Opted vacancies should be targeting individuals with audit and finance backgrounds.

*Innis Montgomery left the meeting.*

Discussion about the proposed recruitment timetable took place. There is a requirement for 4 individuals (2 Board Members, 1 Member of Regional Strategic Committee or Court and an independent person) to be part of the selection panel for a new Board Member. The Government Officer will contact members selected for the panel.

**Decision:** The Committee **AGREED** the proposed recruitment timetable and panel selection due to meeting not being quorate.

### **3. DATE OF NEXT MEETING**

TBC

Signed by the Chair: 

Date: 28/01/2026