

Board of Management

MINUTES of the MEETING of the SEARCH AND NOMINATION COMMITTEE held via Microsoft Teams on Wednesday 02 February 2022

PRESENT: Donald MacKenzie, Innis Montgomery, Gillian Galloway and Tina Stones
APOLOGIES: Mark Sheridan
CHAIR: Tina Stones
ATTENDING: Secretary to the Board of Management

There were no declarations of interest.

1. MINUTES

The minutes of the Meeting of the Committee held on 09 September 2021 were **ACCEPTED** as a correct record and were **APPROVED**.

2. TEACHING STAFF MEMBER ON THE BOARD OF MANAGEMENT

The Board Secretary spoke to her report advising that the current teaching staff member's term on the Board of Management is due to conclude on 22 March 2022. Committee members were advised that the current teaching staff member has advised that she wishes to step down from the position.

The Board Secretary advised that if approval is given today then the position will be advertised this week with nominations closing on 28 February 2022. The Board Secretary explained the election process to the Committee.

Committee members highlighted the need for a robust election process and looked at the current gender balance on the Board of Management. It was noted that we require to promote this as a development opportunity for a member of staff.

Action: It was noted that the Board Secretary will liaise with the current teaching staff member over the role.

Decision: It was **AGREED** that an informal drop in session would be arranged where the current teaching staff member would be able to discuss the role with any interested members of staff.

Decision: The Committee **AGREED** that they were content for the recruitment campaign to progress in February and March 2022.

3. DATE OF NEXT MEETING

TBA

Signed by the Chair:



Date 10 May 2023