

Student Code of Conduct

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Yes

Lead Officer

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Review Officer

Access & Progression Manager

Version Control History

Reviewer	Date of Change	Summary of Revisions made
Access & Progression Manager	09/07/25	Inclusion of reference and link to UHI Strategic Plan 2030
Access & Progression Manager	09/07/25	Inclusion of information on HISA support services
Access & Progression Manager	15/07/25	Inclusion of 'content warning' with regards to specific examples of unsanctioned actions/ behaviours
Access & Progression Manager	15/07/25	Updates to specific examples of unsanctioned actions/behaviours
Access & Progression Manager	15/07/25	Specific guidelines included with regards to separate processes for HE and FE academic misconduct and Artificial Intelligence usage
Access & Progression Manager	05/08/25	Additions to the Property Section: Inclusion of 'Damage to or misuse of Campus Property or Equipment' and 'Causing a Health and Safety Control'
Access & Progression Manager	14/08/25	Inclusion of a specific GBV section with reference to the National Strategy and definition of terms
Access & Progression Manager	14/08/25	Inclusion of UHI Inverness and UHI partner position on GBV
Access & Progression Manager	28/08/25	Inclusion of statement 'Harm reduction approach to drugs'
Access & Progression Manager	06/07/26	Removal of all references to UHI Inverness Student Support Team and their email
Access & Progression Manager	06/07/26	Working change from UHI 'Consume alcohol at any time prior to taking part in practical activities.' Changed to the 'consumption of alcohol within the learning environment.'
Access & Progression Manager	06/07/26	Updates to new policies and procedures relevant to the Student Code of Conduct
Access & Progression Manager	14/07/26	Wording amended to support inclusion of UHI Inverness' Strategic plan.
Access & Progression Manager	14/07/26	Support to access digital ID card added
Access & Progression Manager	14/07/26	Additional wording to support our harm reduction approach to drugs
Access & Progression Manager	14/07/26	Example added to physical misconduct for clarity
Access & Progression Manager	14/07/26	No use of alcohol extended to work placement settings
Access & Progression Manager	14/07/26	Replace Organisation with Place to reflect Respect Campaign
Access & Progression Manager	14/07/26	Professional Standards section - Fitness to Sit added
Access & Progression Manager	14/07/26	Direct links to GBV and Disciplinary reporting online tools added

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Purpose

UHI Inverness has set out [its plan](#) to be an ambitious bold and creative tertiary institution, providing world-class, research-informed training and education.

We are committed to delivering an excellent, inclusive and personalised experience that meets the needs of our students and communities, fostering a safe and supportive environment where every learner can achieve their full potential and contribute to the prosperity of the Highlands.

The Student Code of Conduct sets out expectations for all students enrolled at UHI Inverness. All students are expected to conduct themselves in an appropriate manner towards other students, staff and external organisations.

A breach of the Student Code of Conduct will be treated as misconduct and dealt with using the Student Disciplinary Procedure. UHI Inverness aims to act reasonably in dealing with alleged or actual student misconduct. We seek to balance the interests of all students, staff, local communities, businesses and other organisations with whom we seek to maintain good relationships.

Students can receive help, support and guidance from their Personal Academic Tutor (PAT) or Personal Development Advisor (PDA) at UHI Inverness. In addition, students can also receive free, independent, and confidential support from Highlands and Islands Student Association (HISA) [Advice Service](#) at any stage, whether they report an issue or respond to an allegation.

Conduct that is expected of students

Students are expected to observe the Student Code of Conduct throughout their studies. The Student Code of Conduct applies to behaviour in both physical and online environments to all students and those who act on behalf of student(s). Students are expected:

- To take responsibility for their own actions and conduct
- To behave in a manner that fosters respect and understanding between all members of our community
- To act within the law and not to engage in any activity or behaviour that is likely to bring UHI Inverness and UHI partners into disrepute
- To value the good relationships UHI Inverness has with local communities, businesses and other organisations
- To communicate in a respectful and considerate manner, avoiding language that is abusive, threatening, discriminatory, or intended to cause harm. While

offence may be taken in any interaction, UHI Inverness distinguishes between unintentionally causing discomfort and deliberate or reckless use of harmful language that undermines the dignity or safety of others.

- To treat all UHI Inverness, UHI partner and external partner property with care and respect
- To comply with requests from members of staff
- To adhere to health and safety policies and protocols (including fire alarms) and to comply with any temporary changes during maintenance and repairs
- To have digital student ID available at all times whilst on campus and produce it when asked. Students will be supported during induction to access and store their digital ID card, with ongoing support available if required. To keep campus buildings and grounds smoke free by ensuring that vaping and smoking is only conducted in designated areas.

Support and Resources

UHI Inverness is committed to ensuring students have access to appropriate support during conduct-related issues. Students are encouraged to make contact with the services below, if required:

- Personal Academic Advisor (PAT) or Personal Development Advisor (PDA)
- Local Student Support teams – support students on a range of issues including counselling and wellbeing. Find your local support team [here](#).
- HISA Advice Service – Free, confidential, and independent advice on student rights, disciplinary procedures, appeals and wellbeing support. Contact hisa.advice@uhi.ac.uk or visit the [website](#) for more information.

Harm reduction approach to drugs

The Universities UK report 'Enabling Student Health and Success' recommends universities adopt a harm reduction approach to drugs which the university and its academic partner's support. This guidance complements the Scottish Government's wider strategic goals, outlined in the Student Mental Health Action Plan and the National Mission on Drugs, to create a healthier, more compassionate campus environment.

Taking this approach does not condone or normalise the use of drugs but looks to reduce the harms which may result from drug use and supply. This approach does not exclude the use of disciplinary action being taken against students, in particular where there is supply or where use causes harm to others.

Reporting suspected breaches of the Student Code of Conduct

Students can report suspected breaches of the Student Code of Conduct to any member of staff. Should the report be of a personal or sensitive nature, students can discuss the issue with a member of staff they trust.

You can report concerns around suspected breaches of the student Code of Conduct using our online tool which can be accessed **HERE**

Students should remember that making malicious allegations is a breach of the Student Code of Conduct.

If students are unsure how to proceed, they are encouraged to speak with their PAT/PDA at UHI Inverness. In addition, [HISA Advice Service](#) are able to offer guidance to students on reporting, what to expect, and to understand their rights throughout the disciplinary process.

Action that will be regarded as misconduct

The table below sets out examples of behaviour that will be regarded as misconduct. These behaviours could be verbal, physical or written, in person or online. The list is not exhaustive, and action may be brought against other unacceptable behaviours.

Where there are reasonable grounds to suspect that a student has breached the Student Code of Conduct, staff are encouraged to take appropriate action to investigate.

CONTENT WARNING

This section contains references to physical violence, sexual misconduct, and gender-based violence which some may find distressing to read.

If needed, support is available through your PDA/PAT at UHI Inverness and/or via the [HISA Advice Service](#).

People

Disciplinary Offence	Examples of misconduct may include, but are not limited to:	<u>Related Policy/Procedure</u>
Physical Misconduct	- Use of weapons, or the utilisation of everyday objects as weapons - Punching/slapping/ shoving/kicking - Pulling hair - Biting/spitting - Other physical acts of aggression for example, throwing objects	- Student Code of Conduct Policy - Student Disciplinary Procedure
Sexual Misconduct, Gender Based Violence, Indecency and Misogynistic Behaviour	- Sexual intercourse or attempting to engage in a sexual act without consent - Creating, or sharing private images, videos or messages of a sexual or intimate nature of another person without their consent, or if the recipient or subject is under the age of 18. - Kissing or touching another person without their consent - Making unwanted remarks of a sexual nature - Engaging in any sexual acts in UHI Inverness or UHI partner premises (excluding halls of residence) For further examples, please see the GBV section.	- Safeguarding Policy and Procedures - Student Gender-Based Violence Policy
Abusive, Threatening and Intrusive Behaviour	- Carrying of weapons, or items intended to cause harm. - Threats to hurt, or cause harm to, another person - Radicalisation of others or sharing information related to extremism - Abusive comments relating to sex, sexual orientation, religion or belief, race, pregnancy/maternity, marriage/civil partnership, gender reassignment, disability or age - Bullying or victimisation - Acting in an intimidating or hostile manner - Use of inappropriate, or discriminatory, language - Repeatedly contacting another person (by phone, email, text or on social media) against the wishes of the other person - Malicious allegations	- Student Conduct Policy - Student Disciplinary Procedure
Online Misconduct	- Unauthorised audio or video recording of staff or students without their knowledge and/or consent. This includes the taking and sharing of images. - Cyberbullying - Misuse of social media and digital communication, for example, Snapchat and WhatsApp groups. - Breach of digital netiquette guidance, in particular in the online learning environment (Brightspace). - All students should abide by the Information Security (IS) Acceptable Use Policy	- Student Conduct Policy - Student Disciplinary Procedure - Information Security Acceptable Use Policy
Alcohol, illegal substances, psychoactive substances ('legal' highs) Controlled Substances and Prescription Medication	- Supplying or being involved in the supply of illegal substances, psychoactive substances ('legal highs'), controlled substances or non-prescribed medication - Supplying or being involved in the supply of alcohol to minors or the distribution/use of alcohol in areas where there is an alcohol ban - Use of illegal substances, psychoactive substances ('legal highs') and controlled substances on any campus - Consumption of alcohol within the learning environment, including work placement settings with the exception of sanctioned alcohol use during arranged events such as graduations and other public events authorised by Executive Management Team (EMT) - Failure to advise staff of using prescription medication where side effects could pose a risk to the student, other students or staff	- Student Conduct Policy - Student Disciplinary Procedure - Harm Reduction Policy
Academic Misconduct	- Students studying a Higher Education (HE) course (SCQF Level 7) and above, please view the Academic Standards & Quality Regulations (FE) 2026-27 for further information. Please speak to your Personal Academic Tutor (PAT) or / Personal Development Advisor (PDA) for more information - Students studying a Further Education (FE) course (SCQF Level 1 – 6) or on a Senior Phase Programme please speak to your local Student Services or your Personal Development Advisor (PDA) for more information - Inappropriate use of Generative Artificial Intelligence (AI). Please view the Generative Artificial Intelligence information within the UHI Student Induction for further information. - Academic misconduct will normally be investigated through the relevant Academic Misconduct procedure. Incidents may also be investigated under the Student Disciplinary Procedure e.g. if they involve unauthorised use of property, threatening behaviour etc. - Academic misconduct may result in UHI Inverness and/or partners making a report to an external awarding body or Professional, Statutory and Regulatory Body (PSRB)	- Academic Standards and Quality Regulations Further Education (HE) - Academic Standards and Quality Regulations Further Education (FE) - UHI Generative AI Policy - Professional Statutory Regulatory Body (PSRB)

Property

Disciplinary Offence	Examples of Misconduct may include, but are not limited to:	<u>Related Policy/Procedure</u>
Damage to or misuse of Campus Property or Equipment	▪ Causing any damage to property belonging to UHI Inverness and/or partners, including staff and student property ▪ Driving contrary to campus guidelines ▪ Littering (including inappropriate disposal of chewing gum) ▪ Parking outside of marked bays ▪ Misuse of disabled parking bays ▪ Graffiti on campus property or equipment	• Student Conduct Policy • Student Disciplinary Procedure • Information Security Acceptable Use Policy
Unauthorised Taking or Use of Property	▪ Unauthorised entry onto or unauthorised use of UHI Inverness campus buildings and/or partner premises ▪ Taking property belonging to another person without permission ▪ Misuse of UHI Inverness and/or partner property (e.g., computers, workshop and laboratory equipment)	• Student Conduct Policy • Student Disciplinary Procedure
Causing a Health or Safety Concern	▪ Behaviour or act causing a health or safety concern to people, animals or the environment ▪ Act/omission/negligence that caused or could have caused harm on UHI Inverness and/or partner premises or during activities (for example, interfering with fire safety equipment such as fire extinguishers or fire doors, failing to respond appropriately to an evacuation request. ▪ Misuse of equipment ▪ Smoking cigarettes or vaping in non-designated areas.	• Student Conduct Policy • Student Disciplinary Procedure • Health and Safety Policy

Place

Disciplinary Offence	Examples of Misconduct may include, but are not limited to:	<u>Related Policy/Procedure</u>
Operational Obstruction	▪ Acts/omissions/statements intended to deceive UHI Inverness and/or partners or to conceal the misconduct of the individual or others ▪ Disruption of the activities of UHI Inverness and/or partners (including academic, administrative, sporting and social) ▪ Disruption of or interference with the functions, duties or activities of any student or employee or any authorised visitor to UHI Inverness and/or partners ▪ Fraud, forgery, unauthorised use of funds, and financial misconduct, including activity related to student support funds, fee waivers, research funds, scholarships etc. ▪ Bribery / attempted bribery ▪ Breach of the Complaints Handling Policy and Procedure	• Student Conduct Policy • Student Disciplinary Procedure • Complaints Handling Policy and Procedure
Reputational Damage	▪ Behaviour which has caused damage, could have caused damage or may cause damage to the reputation of UHI Inverness and/or UHI partners	• Student Conduct Policy • Student Disciplinary Procedure

Gender Based Violence

The Scottish Government's Equally Safe Strategy (2023) defines Gender Based Violence (GBV) as 'any form of violence used to establish, enforce or perpetuate gender inequalities and keep in place gendered Orders'

Gender based violence can include:

- + Domestic abuse (including coercive control)
- + Stalking
- + Harassment or any unwanted conduct which has the purpose or effect of violating the dignity of an individual, or creating an intimidating, hostile, degrading, humiliating or offensive environment for them, relating to their gender, sexual orientation or gender identity.
- + Rape and sexual assault
- + Child and childhood sexual abuse
- + Criminal sexual exploitation and/or extortion, including prostitution, pornography and trafficking
- + Female genital mutilation Forced and child marriages
- + Abuse by other family members, so called 'honour-based' and dowry-related violent crimes
- + Threats of such acts, coercion or illegally depriving a person of their freedom, whether occurring in public or private life

Gender based violence is not condoned by UHI Inverness or other UHI partners. We are committed to working in partnership with relevant local organisations to support victims of gender-based violence, including assisting victims to report suspected crimes to the police. Allegations or incidents of gender-based violence may also be treated as a breach of the Student Code of Conduct and relevant procedures followed. You can report concerns around GBV using our online [reporting tool](#).

Precautionary Action

In the event of an allegation of misconduct, a student may be temporarily suspended until the investigation is completed if there is risk of harm to themselves, other students or staff.

During this time, they will be able to continue to study remotely, where this can be facilitated, and will receive any student support funds they are entitled to. This precautionary action is not a punishment but is intended to protect the interests of all parties.

During precautionary action, students can access support from their PDA/PAT at UHI Inverness. The HISA Advice Service may also support students to understand their options and ensure that their welfare and academic progress are protected.

Disciplinary Action

The disciplinary action applied will be proportionate and take full account of the individual circumstances of the misconduct.

Multiple or repeated incidents of misconduct may be more serious than a single act of misconduct, and previous incidents may be taken into account when determining what disciplinary action should be applied.

Students have the right to seek support from their PAT/PDA or HISA Advice Service when responding to any disciplinary action. The PDA/PAT and/or HISA Advice Service can assist with appeals, preparation for disciplinary meetings, and ensure students are aware of their rights.

Further information on the Student Disciplinary Procedure can be viewed [here](#)

Alleged misconduct which may constitute a criminal offence

Where alleged misconduct may constitute a criminal offence, UHI Inverness will use the following principles:

- 1) The criminal process will take priority, and any internal disciplinary procedure will be suspended until further guidance is received from the police.
- 2) If a student does not wish to report a criminal offence to the police, including those relating to GBV, the academic partner may consider the alleged misconduct as an internal disciplinary matter.
- 3) Precautionary action should be considered using Safeguarding Procedures. This involves a risk assessment which may result in reasonable and appropriate action being taken against the alleged perpetrator e.g. imposition of conditions, suspension from some or all, UHI Inverness and/or UHI partner premises, and/or removal of access to UHI Inverness services until the disciplinary investigation is completed and any disciplinary outcome reached.
- 4) As appropriate, support will be provided to all parties involved in the incident.
- 5) Irrespective of the outcome of the criminal process, UHI Inverness may consider the alleged misconduct as an internal disciplinary matter.

With respect to 5), where a student is convicted of, or cautioned, or warned for, a criminal offence, this may be relied upon as evidence in any disciplinary proceedings provided that the circumstances leading to that conviction are directly relevant to the allegation. Any sentence or order pronounced by a court may be taken into account in the imposition of any sanction.

Professional Standards

Students on courses accredited by a Professional, Statutory and Regulatory Body (PSRB) are also subject to the professional standards, fitness to sit, fitness to practice and/or codes of conduct as appropriately issued by the individual PSRB. The student will be advised if this is applicable at the start of their course.

Any breach of the Student Code of Conduct or professional standards may be reported directly to the PSRB and/or trigger a Fitness to Practise procedure.

This may lead to a student being withdrawn from their course, dismissed from their job, barred from employment in that profession, and/or a criminal investigation.

Apprentices

Where there is evidence of a breach of the Student Code of Conduct this will result in the student's employer being informed. Employers may also wish to invoke their own disciplinary policy and procedure as a result.