

CMI AWARD IN BEING A LEADER

AIMS

The aim of this qualification is to develop new skills, knowledge and behaviours in your role as a manager, thereby enhancing your confidence and effectiveness when supporting your colleagues. Successful candidates will achieve a nationally recognised and transferable management award.

CLIENT GROUP

This unit is about understanding and applying leadership skills and the understanding of ethical and cultural issues within the organisation.

You will be responsible for:

- Leading a team with values of respect, fairness, integrity and consistency while impacting the achievement of personal, team and organisational objectives
- Using a leadership style that is adaptable to individual team members, tasks and goal achievement
- Motivating and encouraging team members through establishing a culture of mutual trust where team members work together with a shared purpose and organisational direction

AWARD

On successful completion of the programme, candidates receive the CMI Award in Being a Leader at SCQF6.

LEARNING OUTCOMES

This programme will help you to:

- Understand the organisational requirements for the leader
- Understand leadership styles
- Understand how the leader builds a shared sense of purpose within a team

PROGRESSION

Candidates who successfully complete this award can undertake additional CMI modules and achieve sufficient credits to obtain the CMI Certificate in First Line Management.

ASSESSMENT

The assessment consists of written tasks that require application of learning to your own practice.

DURATION

3 days plus assessment

CANCELLATION POLICY

Inverness College UHI (ICUHI) reserves the right to cancel or defer the dates of the courses. In the event of ICUHI cancelling a course, learners will be deferred to another (scheduled ICUHI) course or given a full refund if ICUHI are unable to provide a course on dates suitable to the learner. In the event of cancellation of a course by the learner or their representative, the following charges will apply:

More than 28 days – 0%

14-28 days – 25%

1-14 days – 50%

No notice or non-attendance without notice – 100%

ICUHI reserves the right to charge a cancellation fee of £40 if the learner or their representative cancels (refund terms above). Cancellations can be advised to ICUHI by telephone but must be confirmed in writing, either by post or email to:

business.ic@uhi.ac.uk

Refunds are calculated from the date of the written confirmation of the cancellation being received by ICUHI.

Learner deferral requests must be received no later than 10 working days prior to the course start date, otherwise the above £40 administration fee will apply. ICUHI will make all reasonable attempts to defer the learner to a suitable ICUHI course, but deferral requests are at the discretion of ICUHI as are any refunds after deferral requests. All awarding body costs arising from the learner deferral request must be met by the learner.



To apply or for more information
email: business.ic@uhi.ac.uk