

IOSH MANAGING SAFELY

AIMS

IOSH (Institution of Occupational Safety and Health) Managing Safely provides a basic introduction to health and safety at work. It concentrates on training delegates to apply sound management principles to health and safety.

CLIENT GROUP

Personnel managers/supervisors
Facilities/premises managers
Operating managers
Anyone involved in Health and Safety

AWARD

Successful candidates receive the widely recognised IOSH Certificate in Managing Safely. This certificate is valid for 3 years

BENEFITS

This programme will help you to:

- Apply basic management to health and safety issues
- Recognise health and safety hazards in the workplace.
- Take account of risks from work activities arising from human factors
- Ensure that adequate information training and supervision is provided for staff
- Identify what actions should be taken when incidents involving injury or damage occur
- Communicate effectively on health and safety issues
- Understand the main legal responsibilities of employers and managers

COURSE CONTENT

- Safety management
- Reactive monitoring
- Risk assessment and risk control
- Active monitoring
- Review and audit
- Health and safety legislation
- Hazards - general

ASSESSMENT

Assessment is a multiple-choice test. A practical assignment is also carried out back in the workplace, which must be returned within 2 weeks from the last day of course.

DURATION

3 days

CANCELLATION POLICY

Inverness College UHI (ICUHI) reserves the right to cancel or defer the dates of the courses. In the event of ICUHI cancelling a course, learners will be deferred to another (scheduled ICUHI) course or given a full refund if ICUHI are unable to provide a course on dates suitable to the learner. In the event of cancellation of a course by the learner or their representative, the following charges will apply:

More than 28 days – 0%

14-28 days – 25%

1-14 days – 50%

No notice or non-attendance without notice – 100%

ICUHI reserves the right to charge a cancellation fee of £40 if the learner or their representative cancels (refund terms above). Cancellations can be advised to ICUHI by telephone but must be confirmed in writing, either by post or email to: business.ic@uhi.ac.uk

Refunds are calculated from the date of the written confirmation of the cancellation being received by ICUHI.

Learner deferral requests must be received no later than 10 working days prior to the course start date, otherwise the above £40 administration fee will apply. ICUHI will make all reasonable attempts to defer the learner to a suitable ICUHI course, but deferral requests are at the discretion of ICUHI as are any refunds after deferral requests. All awarding body costs arising from the learner deferral request must be met by the learner.



To apply or for more information
email: business.ic@uhi.ac.uk

